

COMPANY No. 03054853
REGISTERED CHARITY No. 1046650

INQUEST CHARITABLE TRUST
(Company Limited by Guarantee without Share Capital)

REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

INQUEST CHARITABLE TRUST
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FOR THE YEAR ENDED 31 MARCH 2017

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INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

CHAIR'S STATEMENT

This last year has yet again been an extremely busy time for INQUEST, still the only organisation in England and Wales providing advice and support to families bereaved as a result of a death in systems of care or detention.

In particular, we have witnessed a 15% increase in our casework, especially in relation to deaths in prison. This reflects the ongoing crisis in our prisons and the escalating number of self-inflicted deaths that have doubled since 2013. Last year (2016) saw a dramatic increase in prison deaths and a disturbing rise in the number of women's deaths in prison, the highest ever recorded. This means that further policy work is required to reflect on this increase and the lack of reform since the publication of the Corston review 10 years ago.

Due to our increased media and policy profile, we have also seen an increase in the number families coming to us for advice whose relatives have died in mental health settings; and a disturbing number involving children and young women. As there is no pre-inquest independent investigation and family engagement in the investigations is often very limited, these cases are complex and time intensive for our small team. We have sought to maximise the family's opportunity to have a wide-ranging investigation and inquest as this is what can enhance learning and draw attention to the necessary changes to policy and practice. These cases also raise wide ranging policy questions, both about the investigation processes but also the quality and resourcing of mental health services. We want to try to identify funding to develop projects on this growing area of work which we see as vitally important and that no other organisation is doing.

Whilst this increased work in the above areas has not impacted on our ability to progress existing casework in our more traditional areas, it has caused significant pressure on a small team, as we had no additional resources to deal with the increased caseload.

We have also seen an unprecedented demand for our expertise at a policy level both to be involved in advisory boards on key areas of policy work but also in providing detailed submissions to consultations and reviews. We participated in three significant government reviews and a parliamentary inquiry in this time period (discussed further in this report) that were not a part of our planned work programme, but we felt we had to respond in each case, given the importance of the issues being looked at and that some of these were prompted by our past policy and campaign work.

The exceptional demands on the organisation in the year ending 31 March 2017 can be seen in the pages that follow, but what is difficult to fully appreciate is the remarkable extent of the influence in driving change that this relatively small charity managed to achieve over this period and its growing influence at a national and international level. It is a testament to the staff that INQUEST consistency and increasingly 'punches above its weight'.

The wider environment has also presented challenges to our work, as we have been witness to the consequences of austerity and cuts to front line mental/welfare services impacting on the most vulnerable, many of whom end up in the criminal justice system. The threat to the Human Rights Act which is so important for our work on state related deaths is something we are monitoring at a policy level and will need to respond to in detail when policy decisions are made by the Government.

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Over the last year, INQUEST has gone through a strategic review. With significant staff changes within the organisation, this has been a good opportunity for us to review our priorities and how we wish these to influence our organisational planning. This has also led to extensive work on the operational level, with substantive work on the infrastructure, systems, planning, resourcing, and monitoring and evaluation. The work has also led to the planning of a new risk strategy for the organisation which identifies all internal and external risks facing the organisation, as well as early warning mechanisms and mitigating actions for each. Finally, it has enabled us to update our fundraising strategy which aims to ensure the financial sustainability of our core work and of our work programmes.

INQUEST's ultimate goal is to reduce as much as possible the number of deaths that occur as a result of failures in systems or individual actions. We want to maximise the opportunity for post death investigations to perform their important preventative function to improve the learning of lessons in order to safeguard lives in the future. We also want our families to feel supported, be and remain at the centre of everything we do, and contribute to positive changes that can make a difference to other families, as well as helping other families to feel less isolated.

As an organisation, we are aware of our responsibility to uncover the truth and to speak truth to power, based on our well established integrated model of casework, research, advocacy and influencing. On behalf of INQUEST, I would like to thank all of our supporters and funders for their belief in our work and in our mission. I would also like to thank our team of volunteers, staff and trustees for their infallible commitment to the families we support, to the organisation, and to our pursuit of systemic change.

Daniel Machover, Chair of the Board of Trustees.

OBJECTIVES AND ACTIVITIES

INQUEST Charitable Trust works to end deaths caused by unsafe systems of detention and care, use of force and by institutional failure. Through our work we also seek to reduce the number of custodial deaths and improve the treatment and care of those within the institutions where the deaths occur. INQUEST is the only organisation in England and Wales to provide specialist advice and support to bereaved families following a sudden or unexpected death in systems of custody, care and detention. Founded in 1981, our work spans across prisons, police, and mental health and learning disability institutions and multi-agency failings. The evidence gathered from our specialist casework with thousands of bereaved people over 35 years informs our policy, lobbying and campaigns. This way of working is crucial to families, not only in holding the state to account for the individual deaths, but also in changing policy and practice. Our unique overview makes INQUEST an authority on post-death investigations and inquests, allowing us to drive the campaign to improve the inquest procedures for all bereaved people, improve mechanisms for holding government, state and corporate bodies to account and campaign for systemic change.

INQUEST Charitable Trust was established in 1995 to complement and assist the work of its sister organisation INQUEST, founded in 1981. In March 2004, the two organisations merged into a single charitable organisation known publicly as INQUEST. As set out in its articles of association, INQUEST aims:

- To advance education of the public by, in particular, research into and publication and dissemination of information concerning sudden or unexplained deaths or deaths which are or may be subject to a Coroner's inquest.
- To provide relief of distress amongst the bereaved in particular by provision of information, advice, counselling and support.
- To undertake any other charitable objective.

Core Activities

1. **Case work:** INQUEST is the only organisation in England and Wales to provide a specialist, comprehensive advice service on contentious deaths and their investigation to people bereaved by a death in custody/state care or detention and/or raise wider issues of state and corporate accountability. INQUEST pays particular attention to all cases that engage article 2 of the ECHR (European Convention on Human Rights).

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

INQUESTS's casework priorities are deaths in:

- prisons
- policy custody and following police contact
- mental health and learning disability institutions
- immigration detention
- through multi-agency failings or where wider issues of state and corporate accountability are in question

2. Policy and parliamentary work: this is informed by our casework, data collection and wider research and we work to ensure that the collective experiences of bereaved people underpin this. In addition to leading the policy agenda, we work in partnership with families and empower them to present their cases directly to parliamentarians and policy makers.

3. Family Empowerment and Engagement: we organise family events and activities to ensure families are supported and able to influence wider systemic change. We hold family forums which bring together families to support each other and share experiences, reducing the isolation and sense of bewilderment families feel. We have a family reference group which is remitted to engage in and help shape INQUEST's work; in this reporting year the reference group helped to develop INQUEST's toolkit for families. To enable families to influence policy and practice, we organise Family Listening Days; this is a unique model that INQUEST has developed.

4. Inquest Lawyers Group: we manage the Inquest Lawyers Group (ILG) which is a national group of lawyers who act in the field of inquest law predominantly for bereaved families, and share INQUEST's objectives. The Group is overseen by a steering committee which organises training, seminars and fundraising events and contributes to our policy work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

INQUEST Charitable Trust is a registered charity (number 1046650) and a company limited by guarantee (number 03054853).

INQUEST is constituted as a company limited by guarantee incorporated on 10 May 1995, and is therefore governed by a Memorandum and Articles of Association. It was registered as a charity with the Charity Commission on 23 May 1995. In the event of the company being wound up, all trustees present and 12 months past are required to contribute an amount not exceeding £1.

The directors of the charitable company are its trustees for the purposes of charity law and throughout this report are referred to as the Trustees or Board of Trustees.

Recruitment, Appointment and Induction

New Trustees are appointed by the Trustees, and are recruited in line with our equal opportunities policy and taking regard of any skills gaps within the existing Board to ensure a collective mix of skills, experiences, knowledge and qualities that will enable INQUEST to effectively meet the needs of its service users. The Board elects Officers from amongst its membership.

Prior to appointment, prospective Trustees meet with the Chair, the Executive Director and at least one other trustee or key member of staff. New Trustees receive information including the Memorandum and Articles, accounts, business plans, Charity Commission and other literature. Introductory briefings with the CEO and key staff are provided.

As of 31 March 2017, INQUEST had ten Trustees. The Trustees bring a broad range of highly relevant skills and knowledge from their backgrounds in human rights, academia, the law and organisational development together with strategic development and governance skills. The Trustees all have a strong commitment to social justice and equality.

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Structure

The Board meets between 4 and 6 times a year and is responsible for the good governance of the organisation, employment of its staff and its overall strategic direction in conjunction with the Executive Director. The Board is supported by the Finance and Personnel sub-committee, made up of at least 3 Trustees and meets 4 times a year, in between full Board meetings at which it reports back and make full recommendations to the Board. The Executive Director, with the Operations Director, attend all meetings and other staff attend when required.

Staff

At 31st March 2017 total staff number was 11:

Deborah Coles, Executive Director
Raji Hunjan, Operations Director (resigned February 2017)
Arnaud Vervoitte, Operations Director (appointed February 2017)
Anita Sharma, Senior Caseworker
Selen Cavcav, Senior Caseworker
Shona Crallan, Senior Caseworker
Victoria McNally, Senior Caseworker
Natasha Thompson, Caseworker
Gill Goody, Head of Communications (appointed September 2016)
Lucy McKay, Communications and Policy Assistant (appointed March 2017)
Robert Styles, Office Administrator

Risk Management

The Board regularly reviews the risks to which INQUEST is subject on a rolling basis in order to protect the assets and property of the organisation and ensure that they are used to deliver its objectives.

Volunteers

Volunteers are an integral part of INQUEST. They help the staff with a range of tasks and are vital in supporting the small staff team. We ensure that the volunteer scheme took into account the skills and interests of volunteers to ensure that their experience of working at INQUEST is beneficial to them.

Public Benefit Statement

In shaping the objectives for the year and planning the charity's activities, the trustees referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The legal procedures following deaths that require an inquest are unfamiliar to most people and we use our unique overview of how the whole system works from the perspective of bereaved people to advise, support and empower families so they are in a better position to cope with the stresses related to such a daunting, often protracted and intrusive legal process. We can speak with authority because of the direct link between our casework and our policy interventions. Informed by issues arising out of the casework, the organisation continues to seek to influence policy makers to effect changes to the investigation and inquest process, and when necessary the organisation will collaborate with relevant partner organisations to achieve these objectives.

ACHIEVEMENT AND PERFORMANCE

During the year to March 2017 we have continued to impact beyond the size of the organisation. We consistently draw praise from families, lawyers, parliamentarians and other organisations for the quality of our work.

We were incredibly proud to be named joint winners of the Liberty Human Rights Award with Connor Sparrowhawk's family (Justice for LB) and Charlotte Haworth Hird (from Bindmans Solicitors, and member of the Inquest Lawyers Group) for our "tireless efforts to improve the standard of care provided for people with mental health and learning disabilities". This case highlights the impact INQUEST has by adopting a truly integrated approach to its casework, policy and campaigning work.

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Policy

INQUEST has carried out considerable policy and influencing work, led by our Executive Director Deborah Coles, and participated in significant inquiries including:

- *Bishop's Review of Hillsborough families' experiences*
- *Dame Elish Angiolini's Independent review of deaths and serious incidents in police custody*
- *Care Quality Commission review of how NHS Trusts investigate and learn from deaths*
- The positive reputation of our successful Family Listening Day model led to us being commissioned to hold days for all three reviews and additionally one for the *Independent Police Complaints Commission*. INQUEST also gave written and oral evidence to the *Joint Committee for Human Rights Inquiry into Mental Health and Death in Prisons* and facilitated the opportunity for the committee to hear directly from two families.

Other key areas:

- Maintaining focus on the Government's failure to implement recommendations of the *Harris Review into self-inflicted deaths in custody of 18-24 year olds*. Lord Harris used INQUEST's briefing on prison deaths to highlight the issue in the House of Lords, also arguing the need for families to have parity of funding in state-related inquests.
- Briefing parliamentarians for debates about the prison crisis and meeting with the Prisons Minister and Justice Secretary with the family of Dean Saunders. Our evidence was discussed at length in a Westminster debate led by Luciana Berger MP on prison deaths on 1 March (also briefed by INQUEST).
- Submissions to the *Farmer Review* on how men in prison engage with their families, providing case evidence to demonstrate the importance of family contact and how this can be a vital lifeline, particularly in the management of prisoners at risk of suicide and self-harm.
- Attendance at the cross government Ministerial Board on Deaths in Custody where discussions were heavily focused on self-inflicted deaths in prison, restraint related deaths in police custody and deaths of children in mental health settings.
- Facilitating meetings between Inquest Lawyers Group members and key statutory agencies including the Prison and Probation Ombudsman, Independent Police Complaints Commission and the Legal Aid Agency.
- INQUEST had detailed input into consultations leading to newly developed national guidance including: HMIC's "Expectations for police custody: Criteria for assessing the treatment of detainees in police custody" (April 2016) and National College of Policing's new national guidance on policing and mental health (August 2016). INQUEST jointly responded with ILG to the Law Commission's Consultation on Mental Capacity and Deprivation of Liberty.
- INQUEST has formally intervened in an HRA challenge against the Governors of HMP Woodhill and the Secretary of State for Justice for the prison's failure to implement learning from previous deaths leading to further preventable deaths.
- The Chief Coroner, Peter Thornton, publicly supported INQUEST's call for parity of funding in state-related inquests in his annual report. He also thanked us publicly.

"I would like to express my thanks for the work which INQUEST do so valiantly on behalf of bereaved families. Your presence is marked by the fact that if you were not present there would be such a gap in the process that you would have to be created. Thank you for your excellent work."

Mental has been a priority policy area for us such the publication of our report on *Deaths in Mental Health Detention*, launched in 2015. The setting up of the Care Quality Commission review into how NHS Trusts investigate and learn from deaths provided a unique opportunity to raise concerns about deaths in mental health settings and the treatment of families. Deborah Coles was a member of the Advisory group. INQUEST facilitated a Family Listening Day which heard directly from bereaved families and we also put in a detailed evidence based submission, both of which we published and were widely disseminated. This directly informed the findings and recommendations of the review which echoed many of our long-standing concerns.

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Key findings were:

- The NHS is missing opportunities to learn from patient deaths
- A radical change in culture and approach from all parts of the system is needed
- Significant concerns over the quality of investigation processes led by Trusts
- Too many families are not being included or listened to when an investigation happens.

Following its publication, we conducted significant national work alongside families who attended the Family Listening Day.

- We have continued to raise concerns about the deaths of children and young people in mental health settings, particularly in the private sector, which was not included in the CQC review. We have conducted specialist casework on a number of individual deaths and generated policy and media interest resulting in national media coverage and parliamentary questions. We have met with cross party Parliamentarians to keep this issue on the political agenda and the continued lack of independent investigations and effective scrutiny. We are also looking at the use of force against children in these settings. We are working on research to inform a detailed policy briefing on deaths of children and young people in mental health settings to be launched later in the year.
- In March 2017, INQUEST director, Deborah Coles spoke at the *'Learning from Deaths conference'* organised by NHS Improvement and attended by over 450 senior NHS leaders. The invitation was extended because of INQUEST's unique overview and expertise. She highlighted the lamentable experiences of many bereaved families following state-related deaths and the work of INQUEST in trying to ensure the meaningful engagement of bereaved people in the investigation process, greater accountability and learning. She followed a powerful presentation by Scott Morrish about his battle with the NHS to get the truth about how his son Sam died.

There were also other families in attendance who INQUEST has supported and it was an opportunity to influence thinking and improve family engagement. Aldyth Smith, mother of Bethan who died in NHS care and who attended our CQC Family Listening Day last year (and the above event) talks here about the need for Trusts to listen to families and the vital support INQUEST provided in their fight for justice. The extract below shows the enormous impact 'real listening' and a long-awaited apology from the NHS Trust has had on her family: <http://inquest.org.uk/media/news/why-real-listening-is-so-important-to-bereaved-families>

Casework

Over the last year, we have witnessed a 15% increase in the number of families we supported and guided through the inquest process.

Our total current caseload (including new cases opened this year and cases remaining open from previous years) is 920. Please see below for cases breakdown:

New cases Apr 2016 - March 2017

Type	Detention	Non-Detention	Information	Total
Prison	135	1	4	140
Police	50	6	8	64
Other	14	91	80	185
Mental Health	53	64	6	123
Immigration	4	2	0	6
Total	256	164	98	518

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Active/ongoing cases		April 2016-March2017		
Type	Detention	Non-Detention	Information	Total
Prison	159	1	1	161
Police	64	4	1	69
Other	19	45	3	67
Mental Health	60	37	0	97
Immigration	8	0	0	8
	310	87	5	402

New and active/ongoing cases April 2016 - March 2017				
Type	Detention	Non-Detention	Information	Total
Prison	294	2	5	301
Police	114	10	9	133
Other	33	136	83	252
Mental Health	113	101	6	220
Immigration	12	2	0	14
	566	251	103	920

Each family has a dedicated caseworker on our specialist cases meaning that families are supported through what is often a protracted and isolating experience and have someone they can share their concerns and anxieties with. This support can last many years. Our Family Forums and Family Listening days provide a safe and confidential space for families to meet others bereaved in similar circumstances (please find information on those events further in this report). This results in mutual support, the sharing of information and reducing families' sense of isolation. Many families remain in touch with each other after these events.

"As a family we can genuinely, honestly say that without the support of INQUEST we would have been totally isolated and alone. They go 'above and beyond' to help families. That help is something we will be eternally grateful for."

Family Empowerment and Engagement

"Coming to the family forum is the one time I feel like I am not at sea, thank you"

Families are our greatest resource and our work is stronger because of their input. When families come together to share ways of working, it is a very powerful experience and a real sense of solidarity. In partnership with INQUEST, a group of families produced a skills toolkit as a resource for other families to navigate the system and influence change. Families worked collaboratively to plan the content, test out its value to other families, proofread and help oversee the design. One family member has supported INQUEST by offering his printing company to print the hardcopy version at cost.

Our work with families over the years identified the need for a practical guide to help navigate bereaved people through the inquest process. Over the reporting period, we have sent 313 handbooks to families. Moreover, a new updated version of 'The Inquest Handbook' has been produced with the help of families and gives information about the inquest process, advice on family rights, legal advice and the support available. We produced a poster on the new handbook and disseminated the poster and handbook to over 300 coroners and other organisations supporting our client group.

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

In March 2017, we launched the online version of the handbook. Since its launch the handbook has already been downloaded over 1000 times.

Moreover, our interactive INQUEST Skills and Support Toolkit is also available via our website and continues to be a well-used interactive and user led resource.

We held two family forums in July and November 2016, which brought together 77 family members to share their experiences and offer each other support. The family forums are a facilitated and confidential space in which families can talk about their experiences; the forums become fully booked very quickly. The families also facilitated training and families were introduced to INQUEST interactive skills handbook, available online.

In addition to events organised by INQUEST, we have also supported families who want to develop their own campaigns.

Inquest Lawyers Group

We coordinate the Inquest Lawyers' Group, which exists to support practice, knowledge and the influencing of policy. The ILG is an active forum and during this reporting period, we produced and distributed 3 Inquest Law Magazines which included significant case notes. We have also continued to broker meetings between ILG members and senior officials.

INQUEST in the media

Our relationship with the media is important in helping us to give families a voice and set the policy agenda. We disseminated our messages widely and below is a sample of articles which give a flavour of INQUEST's media profile:

- [‘We never thought he wouldn’t come home’: why did our son, Connor Sparrowhawk, die?](#)
Simon Hattenstone, The Guardian, 4 April 2016
- [Mental health deaths under-reported, says charity](#)
Peter Marshall, BBC Panorama, 11 April 2016
- [Concerns over reporting of deaths of youngsters in mental health units](#)
PRESS ASSOCIATION, Daily Mail, 11 April 2016
- [Murders and suicides in prisons in England and Wales hit 25-year high](#)
Alan Travis, The Guardian, 28 April 2016
- [Restraint injuries persist at a youth jail where a boy died 12 years ago](#)
Eric Alison, Guardian, 5 May 2016
- [Guardian Letters - Inescapable realities that face UK prisons](#)
Deborah Coles Director, INQUEST; Professor Joe Sim Liverpool John Moore's University, The Guardian, 9 May 2016
- [Child deaths in Priory hospitals provoke calls to cancel NHS contract](#)
Peter Marshall, The Guardian, 6 June 2016
- [Amy El Keria: Inquest finds teenager died after “neglect” at The Priory clinic](#)
Simon Israel, Channel 4 News, 6 June 2016
- [Southern Health trust accepts responsibility for teenager’s death](#)
Press Association, The Guardian, 10 June 2016
- [Mental health system is failing](#)
Deborah Coles, Director at INQUEST, The Guardian, 14 June 2016

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FOR THE YEAR ENDED 31 MARCH 2017

- [Chief coroner calls for legal aid provision in state-involved inquests](#)
Owen Bowcott, The Guardian, 25 July 2016
- [Number of people dying after coming into contact with police rises sharply to 200](#)
Peter Yeung, The Independent, 28 July 2016
- [Five years after the riots, tension in Tottenham has not gone away](#)
Mark Townsend, The Guardian, 1 August 2016
- [Dalian Atkinson's Death Leads to criminal investigation into two West Marcia officers.](#)
Jack Sommers, The Huffington Post, 19 August 2016
- [Jail staff lacked compassion for prisoner who took his life, inquest finds](#)
Eric Allison, The Guardian, 5 September 2016
- [We Have Never Done Enough To Provide Adequate Mental Health Services In Our Prisons](#)
Luciana Berger, Huffington Post, 13 September 2016
- [Please, Liz Truss, fix the prison system that's killing so many women](#)
Benjamin Butterworth, The Guardian, 4 October 2016
- [Jermaine Baker shooting: IPCC "failed to hold Met to account"](#)
The Guardian, 14 October 2016
- [Suicide, self-harm, stabbings and riots – prisons reach crisis point](#)
Jamie Doward, Observer, 14 November 2016
- [Teenage prisoner killed himself after staff failed to recognise history of self-harm](#)
Eric Allison, The Guardian, 23 December 2016
- [Britain's prison suicide crisis: 'There's no political will. Dead prisoners do not win votes'](#)
Guardian, 24 January 2017
- ['They took him away and they didn't look after him – and now he's gone'](#)
Matthew Taylor, Guardian, 26 January 2017
- [Delays over police hearing 'hit grieving Henry Hicks family', Islington Tribune](#)
Koos Couvee, Islington Tribune, 6 March 2017
- [Thomas Orchard death: police cleared of manslaughter](#)
Steven Morris, Guardian, 14 March 2017
- [Prisons watchdog condemns lack of action on rising female suicides](#)
Matthew Taylor, The Guardian, 28 March 2017
- [Teenager killed himself in prison after getting deportation letter](#)
Helen Pidd, The Guardian, 29 March 2017
- [Dying in prison: Two women's stories](#)
Kirstie Brewer, the Guardian, 30 March 2017
- [Inmate dies after prison officers kept him in wrist locks as he 'foamed at the mouth', jury finds](#)
May Bulman, the Independent, 31 March 2017

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TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

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FINANCIAL REVIEW

Principal Funding Sources

Aside from the income generated from the Inquest Lawyers Group, sales of publications, donations from supporters and a modest amount of bank interest, the principal funding sources for the charity consists of grants; we are very grateful to all of our funders in this reporting year: The Big Lottery Fund, The Bromley Trust, John Ellerman Foundation, Esmée Fairbairn Foundation, Joseph Rowntree Charitable Trust, the Legal Education Foundation, the London Legal Support Trust, Trust for London, Persula Foundation, A B Charitable Trust and Garden Court Chambers.

Our plan for growth and sustainability relies on a diversified range of income streams which ensures that we are never reliant on one source of income. In addition to increasing our grant funding, we will build on our growing reputation to raise funds through regular donations and high level donors. Fundraising events are a way of both raising our public profile and drawing in new income, as well as running online campaigns.

Reserves Policy

The Board has reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The Board believes that the charity should hold financial reserves because

- (i) it has no endowment funding and is entirely dependent for income upon donor funding from year to year which is inevitably subject to fluctuation; and
- (ii) it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The Board works to achieve a level of reserves that is equivalent of six months' operating costs calculated and reviewed annually and believe that the reserves should be built up to the desired level in stages consistent with the charity's overall financial position and its need to maintain and develop its charitable activities. The Trustees maintain a continuous review of the organisation's financial position in order to ensure that the service can be maintained and our strategic priorities achieved in spite of these challenges.

PLANS FOR FUTURE PERIODS

Our long-term aims – and the changes we want to see by 2020

Access to justice for families

We believe that the investigation and inquest process must treat bereaved families with dignity and respect and support them to navigate the legal process following a death and to achieve the truth.

In the next three years, INQUEST wants:

- Automatic non-means tested public funding for all families in state related inquests
- Stronger networks, tools and support for families to organise to achieve dignity, respect, justice and system change.
- All bereaved families to have access to information, guidance and support

Exposing failures in and improving all systems of care and detention

As the only charity in the UK focusing on the investigation and inquest system of contentious deaths our oversight means we are uniquely positioned to understand weaknesses, gaps and failings in the system – and to identify what needs to change.

In the next three years, INQUEST wants:

- Private providers to be under the same scrutiny as public providers
- Accurate and public information available on all deaths in care and detention
- Independent investigations of all deaths in mental health and learning disability cases
- Minimise use of force in custody and detention

Challenging racism and other forms of discrimination

Where perceptions and discriminatory treatment of different sections of society are a root cause of system failure, this needs to be recognised and addressed. In the next three years, INQUEST wants to ensure:

- Institutional racism is kept on the agenda
- Safer care, treatment and detention of people with mental ill health
- Highlighting the inappropriate use of prison/police custody for women
- Independent investigations and transparency around all deaths of children and young people in mental health care and detention

Accountability for institutional failings and failure to act

When failings are exposed, we will exert pressure to ensure real action is taken to reduce the number of deaths in the future.

In the next three years, INQUEST wants:

- An independent public body with the power to oversee and implement systemic change
- More prosecutions at an individual and corporate level in cases of institutional failure
- More individual sanctions for abuses of office

Social justice, social change

We are stronger when we work in partnership and share knowledge for the benefit of all. In particular, we exert greater power and authority when we mobilise the families we work with.

In the next three years, INQUEST wants:

- Public outrage and political engagement to achieve dignity, respect and justice
- Our work to be a resource for everyone

KEY PROJECTS FOR THE NEXT 3 YEARS

At the heart of all our projects is how we work – combining family voice and participation with case work, influencing evidence based policy, campaigning and the sharing of knowledge. Cases that fall within the remit of these project areas, will form the main bulk of a casework and policy specialism for the next three years.

1. Children and Mental Health

- Visibility – how many children have died, what were the issues raised by the investigation and inquest processed? We will push for greater co-ordination about information regarding the deaths of children. We will follow up FOI work concerning private providers. We will write a briefing paper and hold a parliamentary launch.
- Accountability – we call for an independent review into mental health services for children and young people with a particular focus on those who have died in mental health settings with a particular focus on private providers. We will work with the relevant ministers/government departments to ensure responsibility is taken for implementing recommendations and strategies for improving systems

2. Women in Prison

March 2017 marks 10 years since the recommendations of the Corston report were made public. The central recommendations on dismantling the prison system and replacing with small custodial units was rejected and so limiting reforms. As the number of self-inflicted deaths of women in prison (to the level at the time of Corston publication) has increased; we will continue to campaign for change. We will update our briefing paper and work in partnership with other relevant organisations around the 10th anniversary of Corston.

3. Mental Health and Learning Disability

We will work to influence the CQC's review on the investigation of deaths across NHS Trusts in England. Following the conclusion, we will continue to push for the recommendations to be implemented. We will continue to call for independent investigations in deaths of detained/informal patients or deaths that raise concerns about multi agency failings

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

4. Self-inflicted deaths in prison

We will continue to monitor paying particular attention to the thematic areas of concern as above. We will monitor those prisons with the highest number of deaths or persistently failing institutions and evidence the on-going failings in care and the lack of a robust response from NOMS.

5. Mental Health and Learning Disability

We will work to influence the CQC's review on the investigation of deaths across NHS Trusts in England. Following the conclusion, we will continue to push for the recommendations to be implemented. We will continue to call for independent investigations in deaths of detained/informal patients or deaths that raise concerns about multi agency failings

6. Self-inflicted deaths in prison

We will continue to monitor paying particular attention to the thematic areas of concern as above. We will monitor those prisons with the highest number of deaths or persistently failing institutions and evidence the on-going failings in care and the lack of a robust response from NOMS.

7. International Work

We are regularly called upon to comment of best practice in the investigation of custodial deaths and the treatment of families. We will continue to share knowledge and best practice to influence. This will continue the UK scoping project looking at the investigation of custodial deaths in Scotland and Northern Ireland. We will continue to input our research/policy work findings to international human rights organisations as part of their review of the UK.

INQUEST has gone through a strategic review in late 2016, which has led to work on the operational level, in particular substantive work on planning, resourcing, and monitoring and evaluation. The work has also led to the planning of a new risk strategy for the organisation, managed by the Operations Director and led by Board of Trustees which identifies all internal and external risks facing the organisation, as well as early warning mechanisms and mitigating actions for each. The strategic work has also led to an updated fundraising strategy which aim is to ensure the financial sustainability of our core work and of our priority work programmes.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity registration number: 1046650
Company registration number: 03054853
Registered and principal office: Unit T3
89-93 Fonthill Road
London N4 3JH

Directors and Trustees

The Board of trustees constitutes directors of the company for the purpose of company law and trustees for the purpose of charity law. The trustees serving during the year and since the year end were as follows:

Daniel Machover (Chair)
Kevin Blowe
Ruth Bunday
Dexter Dias
Jennifer Nadel
Joe Sim
Geraldine Isherwood (Treasurer)
Stephen Tombs
Rebecca Roberts (resigned 28 November 2017)
Rajiv Menon
Sigrun Asa Danielsson (appointed 21 June 2017)
Charlotte Stevens (appointed 13 October 2017)

INQUEST CHARITABLE TRUST

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

No trustee received any remuneration for services during the year (2016 – nil), nor did they have any beneficial interest in any contract with the charity.

Chief Executive Officer: Deborah Coles

Independent examiner: Barcant Beardon Limited
Chartered Accountants
8 Blackstock Mews
Islington
London N4 2BT

Bankers: Unity Trust Bank plc
Nine Brindley Place
Birmingham B1 2HB

Statement of the Trustees' Responsibilities

The trustees (who are also directors of Inquest Charitable Trust for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the financial year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

On behalf of the board


.....
Daniel Machover

Member of the Board of Trustees

.....
25/1/18

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

INQUEST CHARITABLE TRUST

I report on the charity trustees on my examination of the accounts of the company for the year ended 31 March 2017, which are set out on pages 15 to 25.

Responsibilities and Basis of Report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mukesh Khatri FCA
BARCANT BEARDON LIMITED
Chartered Accountants

8 Blackstock Mews
Islington
London N4 2BT

25th January 2018

INQUEST CHARITABLE TRUST

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Restricted Funds £	Unrestricted Funds £	Total Funds 2017 £	Total Funds 2016 £
<i>Income and endowments from:</i>					
Donations and legacies	2	202,930	277,496	480,426	541,382
Charitable activities	3	66,609	36,079	102,688	37,767
Other trading activities	4	-	18,224	18,224	6,688
Investments	5	-	113	113	273
Total income and endowments		269,539	331,912	601,451	586,110
<i>Expenditure on:</i>					
Costs of raising funds:					
Fundraising costs		-	402	402	216
Charitable activities	6	269,539	306,263	575,802	547,174
Total expenditure		269,539	306,665	576,204	547,390
Net income/(expenditure)		-	25,247	25,247	38,720
Transfers between funds		-	-	-	-
<i>Net income/(expenditure) and net movement in funds for the year</i>		-	25,247	25,247	38,720
<i>Reconciliation of funds</i>					
Total funds brought forward		-	80,992	80,992	42,272
Total funds carried forward		-	106,239	106,239	80,992

The statement of financial activities includes all gains and losses recognised during the year.

All income and expenditure derive from continuing activities.

INQUEST CHARITABLE TRUST

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	2016 £
<i>Fixed assets</i>	13	9,670	8,339
<i>Current assets</i>			
Debtors	14	54,151	62,063
Cash at bank and in hand		102,109	89,233
		156,260	151,296
<i>Creditors: amounts falling due within one year</i>	15	(59,691)	(78,643)
<i>Net current assets/(liabilities)</i>		96,569	72,653
<i>Net assets</i>		106,239	80,992
<i>Charity funds</i>			
Restricted funds	17	-	-
Unrestricted funds			
-General funds	17	106,239	80,992
Total charity funds		106,239	80,992

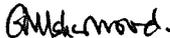
For the year ending 31 March 2017 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees



 Geraldine Isherwood
 Member of the Board of Trustees

25.1.18

The notes on pages 18 to 25 form part of these financial statements.
 Company registration number: 03054853

INQUEST CHARITABLE TRUST

STATEMENT OF CASH FLOWS

AS AT 31 MARCH 2017

	Notes	2017 £	2016 £
<i>Cash flow from operating activities</i>			
Net cash provided by operating activities	20	18,356	49,426
<i>Cash flow from investing activities</i>			
Interest income		113	273
Proceeds from sale of tangible fixed assets		-	500
Purchase of tangible fixed assets		(5,593)	(10,453)
Net cash used in investing activities		(5,480)	(9,680)
<i>Net increase in cash and cash equivalents in the year</i>		12,876	39,746
<i>Cash and cash equivalents at the beginning of the year</i>		89,233	49,487
<i>Cash and cash equivalents at the end of the year</i>		102,109	89,233
<i>Analysis of cash and cash equivalents</i>			
Cash in bank and in hand		102,109	89,233
<i>Cash and cash equivalents at the end of the year</i>		102,109	89,233

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

1.0 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 General information and basis of preparation

Inquest Charitable Trust is a company limited by guarantee incorporated in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office is Unit T3, 89-93 Fonthill Road, London N4 3JH.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historic cost convention. The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor.

1.3 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest income is recognised when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.4 Expenditure recognition

Expenditure is recognised on an accrual basis where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- Costs of raising funds comprise the costs incurred on activities that raise funds.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

1.5 Support costs allocation

Support costs are those functions that assist the work of the charity but do not directly represent charitable activities and include premises overheads, office, finance and governance costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

1.6 Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

1.7 Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised at cost and depreciated over their estimated useful economic lives on a straight line basis as follows:

Office equipment	4 years (previously 25% p.a. reducing balance)
------------------	--

1.8 Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

1.10 Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

1.11 Pensions

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged in the Statement of Financial Activities in the year they are payable.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the year in which the employee's services are received.

2.0 Income from Donations and Legacies	2017	2016
	£	£
Gifts	49,579	93,321
Gift Aid tax reclaims	7,018	3,946
Grants	397,879	423,060
Memberships	25,950	21,055
	<u>480,426</u>	<u>541,382</u>

2.1 Income from donation and legacies was £480,426 (2016 - £541,382) of which £202,930 (2016 - £214,310) was attributable to restricted and £277,496 (2016 - £327,072) was attributable to unrestricted funds.

3.0 Income from Charitable Activities	2017	2016
	£	£
Income from consulting and training services	32,292	5,107
Income from publications	3,787	3,336
Performance related grants	66,609	29,324
	<u>102,688</u>	<u>37,767</u>

3.1 Income from charitable activities was £102,688 (2016 - £37,767) of which £66,609 (2016 - £29,324) was attributable to restricted and £36,079 (2016 - £8,443) was attributable to unrestricted funds.

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

4.0	<i>Income from Other Trading Activities</i>	Unrestricted funds 2017 £	Unrestricted funds 2016 £
	Fundraising events	18,224	6,688

5.0	<i>Income from Investments</i>	Unrestricted funds 2017 £	Unrestricted funds 2016 £
	Interest – bank	113	273

6.0	<i>Analysis of Expenditure on Charitable Activities</i>	Activities undertaken directly £	Support costs £	Governance costs £	Total £
	Project work	166,978	43,864	2,447	213,289
	Support, Information and Advice Services	271,719	77,849	4,787	354,355
	Publications	8,158	-	-	8,158
		<u>446,855</u>	<u>121,713</u>	<u>7,234</u>	<u>575,802</u>

6.1 Of the £575,802 expenditure in 2017 (2016 - £547,174), £269,539 (2016 - £248,634) was attributable to restricted funds and £306,263 (2016 - £298,540) was attributable to unrestricted funds.

7.0	<i>Analysis of Support and Governance Costs</i>	Support costs £	Governance costs £	Total £
	Premises	61,927	-	61,927
	Office running	11,951	-	11,951
	Information technology	24,623	-	24,623
	Finance	690	-	690
	Legal and professional	13	-	13
	Bookkeeping	18,247	-	18,247
	Depreciation	4,262	-	4,262
	Audit and accountancy	-	7,200	7,200
	Trustees' expenses	-	34	34
		<u>121,713</u>	<u>7,234</u>	<u>128,947</u>

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

8.0 Net Income/(Expenditure) for the Year	2017	2016
	£	£
This is stated after charging:		
Auditor's remuneration	-	3,900
Accountancy	3,600	3,900
Independent examiner's remuneration	3,600	-
Depreciation	4,262	6,873
Loss on disposal of fixed assets	-	2,619
Operating lease payments : Land and buildings	52,687	44,666
	<u>52,687</u>	<u>44,666</u>

9.0 Trustees' Remuneration and Expenses

The trustees were not paid any remuneration or received any other benefits during the year (2016 – none). Travel costs amounting to £34 (2016 - £63) were reimbursed to one (2016 – one) member of the Board of Trustees.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into the charity during the year (2016 – Nil).

10.0 Analysis of Staff Costs	2017	2016
	£	£
Wages and salaries	306,180	319,253
Social security costs	30,342	29,360
Pensions	21,857	28,170
	<u>358,379</u>	<u>376,783</u>

10.1 The number of employees who received total employee benefits (excluding employers' pension contributions) of more than £60,000 is as follows:

	2017	2016
	No.	No.
£60,001 - £70,000	-	1
£70,001 - £80,000	1	-
	<u>1</u>	<u>1</u>

During the year pension contributions on behalf of these staff amounted to £5,200 (2016 - £4,821)

11.0 Staff Numbers

The average monthly head count was 9 staff (2016: 9 staff) and the average monthly number of full-time equivalent employees (including casual and part time staff) during the year was as follows:

	2017	2016
	Number	Number
Direct charitable work	<u>7.7</u>	<u>7.6</u>

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

12.0 Taxation

As a charity, Inquest Charitable Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

13.0 Fixed Assets

	Office Equipment £
<i>Cost</i>	
At 1 April 2016	32,191
Additions	5,593
Disposals	-
At 31 March 2017	<u>37,784</u>
<i>Depreciation:</i>	
At 1 April 2016	23,852
Charge for the year	4,262
Eliminated on disposals	-
At 31 March 2017	<u>28,114</u>
<i>Net Book Value:</i>	
At 31 March 2017	<u>9,670</u>
At 1 April 2016	<u>8,339</u>

14.0 Debtors

	2017 £	2016 £
Trade debtors	12,453	30,295
Other debtors	3,125	1,000
Grants receivables and accrued income	27,727	26,610
Prepayments	10,846	4,158
	<u>54,151</u>	<u>62,063</u>

15.0 Creditors: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	15,167	6,505
Taxation and social security	8,759	8,924
Accruals	24,515	43,482
Deferred income (see note 16)	11,250	19,732
	<u>59,691</u>	<u>78,643</u>

15.1 Included in creditors is a pension liability of £5,241 (2016 - £2,357).

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

16.0 Deferred Income

Deferred income comprises of grants received in advance.

	Total £
Balance as at 1 April 2016	19,732
Amount released to income earned from charitable activities	(19,732)
Amount deferred in year	11,250
	<u>11,250</u>

17.0 Analysis of Charitable Funds

Unrestricted Funds	Balance 1 Apr 2016 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance 31 Mar 2017 £
General funds	80,992	331,912	(306,665)	-	106,239

Name of unrestricted fund

Description, nature and purposes of the fund

General funds

The "free reserves" after allowing for any designated funds.

Restricted Funds	Balance 1 Apr 2016 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance 31 Mar 2017 £
Trust for London	-	52,500	(52,500)	-	-
Big Lottery Fund	-	146,680	(146,680)	-	-
The Home Office	-	60,889	(60,889)	-	-
The Access to Justice Foundation	-	3,750	(3,750)	-	-
The Legal Education Foundation	-	5,720	(5,720)	-	-
	-	269,539	(269,539)	-	-

Name of restricted fund

Description, nature and purposes of the fund

Trust for London

Towards the costs of casework, policy and campaign work in London

Big Lottery Fund

Towards the costs of a project – Engaging and Empowering Bereaved Families

The Home Office

Towards Independent Review and Bishop's Review

The Access to Justice Foundation

Towards casework data management

The Legal Education Foundation

Towards the project: Training Lawyers on Article applicability to inquests

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2017

18.0 Analysis of Net Assets Between Funds

	Restricted Fund £	Unrestricted Fund £	Total £
Tangible fixed assets	-	9,670	9,670
Cash at bank and in hand	-	102,109	102,109
Other net current assets/(liabilities)	-	(5,540)	(5,540)
	<u>-</u>	<u>106,239</u>	<u>106,239</u>
	<u>-</u>	<u>106,239</u>	<u>106,239</u>

19.0 Operating Leases - Lessee

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2017 £	2016 £
Not later than one year	56,138	-
Later than one and not later than five years	116,507	-
	<u>172,645</u>	<u>-</u>
	<u>172,645</u>	<u>-</u>

20.0 Reconciliation of Net Income to Net Cash Flow From Operating Activities

	2017 £	2016 £
Net income for the year	25,247	38,720
Adjustments for:		
Interest income	(113)	(273)
Depreciation	4,262	6,873
Loss on the disposal of fixed assets	-	2,619
(Increase)/decrease in debtors	7,912	(15,222)
Increase/(decrease) in creditors	(18,952)	16,709
	<u>18,356</u>	<u>49,426</u>
	<u>18,356</u>	<u>49,426</u>

21.0 Related Party Transactions

The partner of Chief Executive Officer has provided consultancy services to the charity at arm's length and the value of the services provided was £16,000 (2016 - £10,575).